



Wallsburg Town
70 West Main Canyon Road
P.O. Box 52
Wallsburg, Utah 84082

Wallsburg Town Rental Fee Reduction or Waiver Application

Name of Requesting Organization: _____ Contact Name: _____

Resident Of Wallsburg Town? YES / NO Resident Of Wallsburg Valley? YES / NO

Email Address: _____ Phone Number: _____

Organization Mailing Address: _____ City, State, Zip: _____

Type Of Request: ☐ Fee Reduction ☐ Fee Waiver Requested Fee: \$ _____

Date Of Event: _____ Time Of Event: _____

Anticipated Number Of Attendees: _____ Percentage Of Wallsburg Town/Valley Attendees: _____

Description Of Event: _____

Is event open to the public? : YES / NO

Is there a fee to attend? : YES / NO If yes, what is the fee?: _____

Is this a charitable event? : YES / NO If yes, what portion of the proceeds go to charity? _____

If yes, which charity(ies)? : _____

Building/Location Requested:

☐ Wallsburg Town Hall ☐ Wallsburg Town Park

Room(s)/Pavilion(s) Requested:

Town Hall: ☐ Cultural Hall ☐ Kitchen ☐ Classroom ☐ Other: _____

Park: ☐ Indoor Pavilion ☐ Outdoor Pavilion ☐ Rodeo Arena ☐ Other: _____

Fee Reduction or Wavier requests are reviewed on a case-by-case basis by the Wallsburg Town Mayor and Town Council at the Town Council meetings which are held monthly. Fee reduction or waiver requests must be received in writing no less than 30 days before event or rental. Submission of fee reduction or waiver request form does not guarantee reduction or waiver of fee.

Applicant Signature: _____ Date: _____

Received By: _____ Date: _____

CLERK USE ONLY:

☐ Fee Reduced To: _____

☐ Fee Waived

☐ Does Not Qualify

Date Received: