

# Wallsburg Town Fee Schedule

Administrative rate changes effective October 9, 2025 - Water System rate changes effective January 1, 2026

## -ADMINISTRATION-

- Notary Fee \$10 Per Document
- Returned Check Fee \$25 Per Check
- Document/Letter Fee \$10 Per Page
- GRAMA Request Fee \$25 Up To 20 Pages  
\$20 Per Additional Hour + \$.50 Per Additional Page

## -FACILITIES-

**Wallsburg Town Hall** is located at 70 West Main Canyon Road in Wallsburg, Utah 84082.

Rental prices listed are for half day rentals, 8:00am-2:00pm or 3:00pm-9:00pm and include use of the Cultural Hall, Kitchen, and Bathrooms. Uses outside of these areas and hours may be accommodated upon request, please make prior arrangements with the building scheduler.

Cleaning Deposits are refundable if rental rules are followed and the building is left clean.

- Cleaning Deposit \$100 (Refundable)

Folding Tables and Chairs are available to be rented from the Wallsburg Town Hall for private events within the community. They are not to leave the Wallsburg Valley. Tables and Chairs that are not returned or are not returned in the condition they were rented in will be subject to replacement fees.

- Tables \$8 Per Table
- Chairs \$1 Per Chair

Personal Use Rentals: Family Parties, Showers, Reunions, Etc. and Community Events that don't include ticket sales, charge for admission, or other forms of revenue.

- Town Hall Rental \$100 Resident of Wallsburg Town Half Day Rental  
\$150 Non-Resident of Wallsburg Town Half Day Rental

Commercial Use Rentals: Fundraisers, events that include sales, ticket sales, charge for admission, or collect other forms of revenue.

- Town Hall Rental \$500 Half Day Rental  
\$1,000 Full Day Rental

**Wallsburg Town Park** is located at 130 East 300 South in Wallsburg, UT 84082.

Rental prices are for full day rentals and include use of the indoor and outdoor pavilions.

Restrooms are available for use during the spring/summer months.

Cleaning Deposits are refundable if rental rules are followed and the park facilities are left clean.

- Cleaning Deposit \$100 (Refundable)
- Park Rental \$50 Resident of Wallsburg Valley  
\$100 Non-Resident of Wallsburg Valley

### Miscellaneous Town Fines

- Non-Official Use of Dumpsters \$500
- Unauthorized Motor Vehicle Use at Town Facilities \$500

### Fee Reduction/Waiver requests

- Fee Reduction or Wavier requests are reviewed on a case by case basis by the Mayor and Town Council. If you would like to request a fee reduction or waiver for your event, please contact the Wallsburg Town Clerk to get on the agenda for the next Town Council meeting (held monthly). Fee reduction/waiver requests must be received in writing no less than 30 days before event or rental.

## **-CEMETERY-**

**Wallsburg Town Cemetery** is located at 100 East 200 North in Wallsburg, Utah 84082.

- Burial Plot                      \$500 Primary Resident of Wallsburg Town  
                                         \$1200 Primary Resident of Wallsburg Valley  
                                         \$2400 Non-Resident
- Certificate Transfer Fee      \$25 Per Individual Plot

## **-WATER SYSTEM-**

- New Meter/Hook Up Fee    \$1,000
- Reconnection Fee            \$250

If water services are disconnected due to delinquent payment, the account must be brought to a zero balance and the reconnection fee paid in full in order to restore water services.

Usage Rates:

- Base Rate (in Town limits) – 0 - 5,000 Gallons      \$80 Per Month
- Base Rate (out of Town limits) – 0 - 5,000 Gallons    \$85 Per Month
- 5,001 Gallons –10,000 Gallons                      \$2.50 Per 1,000 Gallons
- 10,001 + Gallons                                          \$3.00 Per 1,000 Gallons

Maintenance Fees are included in base rate

- Late Payment Fee (Payments Due by 25<sup>th</sup>)              \$25 Per Month
  - Late payment fees will be applied on the 1<sup>st</sup> of each month, to all accounts that balance is not paid in full

## **-DEVELOPMENT-**

All Annexations and Subdivisions require a deposit to be used for legal and engineering purposes.

Upon completion of projects, any remaining amount from the deposit is refundable.

New developments will also be subject to additional road impact costs and water system enhancement fees, to be determined at plan review.

- Legal/Engineering Review Deposit                      \$3,000 (partially refundable)
- Impact/System Enhancement Fees                      To Be Determined At Plan Review

### Annexation Fees

- Less Than 5 Acres                      \$4,000
- Each Additional Acre                      \$500 Per Acre (Up to \$10,000)

### Subdivision Fees

- 1 – 10 Lots                                  \$4,000
- 11 – 19 Lots                                  \$4,000 + \$1,000 Per Lot
- Larger Scale Subdivision Fees to be determined at plan review

### Development Fees

- Building Plan Review                      \$250
  - If all paperwork is complete and Planning Commission approval is recommended after one meeting, fee is waived.

## **-BUSINESS LICENSES-**

Businesses owned and operated within Wallsburg Town limits will need to fill out a business license application or renewal request before the beginning of each calendar year. Business licenses issued are valid from January 1<sup>st</sup> to December 31<sup>st</sup>. Please contact the Wallsburg Town Clerk for an application.

- Small Business - Less Than 5 Employees                      \$50 Per Year
- Commercial Business - Off Site Location, Workshop, Warehouse, Store Front, Etc    \$100 Per Year
- Special Event - With Town Council Approval                      \$100 Per Event